

The Submittal Rejection Checklist

The 12 reasons packages actually bounce — from real spec books and real rejection letters. The reviewer gives your package ten minutes. Clear all 12 and there's nothing left to find.

☐	01 Off-list brand Every product against the accepted-manufacturers list — the reviewer's first and fastest kill.	PART 2.01 Manufacturers — check before anything else
☐	02 Substitution without a request "Better" still bounces if the substitution form was never filed. The procedure is judged, not the product.	DIV 01 25 00 Substitution Procedures + section clause
☐	03 One missed standard Seal class, UL listing, NEMA rating — one unchecked Part 2 line reads as "nobody checked any of it."	PART 2 every UL / NEMA / ASTM / IEEE ref vs the datasheet
☐	04 Wrong product on the row A breaker sheet on a receptacle line. The sheet is real — it answers the wrong question.	SCHEDULES sheet vs the row's product TYPE, not just its tag
☐	05 Catalog number ≠ schedule One suffix off — finish, voltage, mounting — is a wrong product installed and ripped out on your dime.	DRAWINGS schedule catalog strings, character by character
☐	06 Unmarked options & accessories 40 configurations on the sheet, nothing circled — the reviewer can't tell what you're proposing.	CUT SHEETS exact model marked, options struck or circled
☐	07 Missing scheduled items 84 of 91 covered doesn't hold the package — it bounces it. Completeness is checked before quality.	COUNT package vs schedules + legend + Part 2 product list
☐	08 Missing shop drawings Part 1 asked for product data AND shop drawings AND samples. Fabricated items need drawings, not catalog pages.	PART 1.05/1.06 Submittals — every listed item type
☐	09 Whole catalog, nothing highlighted If the reviewer has to hunt for the evidence, he rejects and makes you hunt.	FORMAT relevant pages only, compliance data marked
☐	10 Spec-vs-drawing conflict, unflagged Your package silently picked a side. Flag it first and the conflict is the architect's RFI, not your rejection.	CROSS-CHECK Part 2 vs schedules — conflicts become RFIs
☐	11 Wrong use condition Right product, wrong room: wet location, plenum rating, seismic mounts. Part 3 carries conditions the datasheet must answer.	PART 3 Execution + drawing general notes (environment / rating)
☐	12 A package the reviewer can't navigate No cover, no TOC, "scan_004.pdf". Rejected on form before content is ever read.	COMPILE cover + TOC + CSI order + one bookmarked PDF

Or skip the checklist — we run all 12 checks for you.

Beem finds every cut sheet, verifies every constraint with evidence attached, and a human checks it before it carries your name. First submittal package free, on a real job.

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PROJECT REJECTION CHECKLIST	SHEET BM-001	DRAWN BY BEEB	CHECKED BY YOU	REV 01	DATE 2026
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